

TOPIC	STREAM	SUBJECT	OBJECTIVE
Introduction	Windows Computers	INTRO100 Introduction to Windows <ol style="list-style-type: none"> 1. Description of hardware 2. Identification and explanation of operating systems 3. Using a mouse and keyboard 4. Using a Microsoft account 5. Accessibility features 	Participants should have: <ul style="list-style-type: none"> • Basic understanding of a computer’s basic hardware and buttons • What operating system they use • How to use the keyboard and mouse • What an “account” is • How to change accessibilities options
	Apple iPads and iPhones	INTRO110 Introduction to Apple <ol style="list-style-type: none"> 1. Description of hardware 2. Using a touch screen 3. Using an Apple ID 4. Accessibility features 	Participants should have: <ul style="list-style-type: none"> • Understanding of all buttons and how to use the touch screen • Knowledge of an Apple ID’s purpose • How to change accessibilities options
	Android Tablets and Phones	INTRO120 Introduction to Android <ol style="list-style-type: none"> 1. Description of hardware 2. Using a touch screen 3. Using a Google account 4. Accessibility features 	Participants should have: <ul style="list-style-type: none"> • Understanding of all buttons and how to use the touch screen • Knowledge of a Google accounts purpose • How to change accessibilities options
Applications	All	APP100 Introduction to Applications <ol style="list-style-type: none"> 1. Understanding programs and applications 2. Searching for programs and applications 3. Downloading apps (free vs. paid) 4. Deleting programs and applications 	Participants should be able to: <ul style="list-style-type: none"> • Understand what a program/app is and what each one does • Download, install and delete programs/apps • Know the different between free and paid programs/apps • Use the various “stores”
	Windows Computers	5. Using the Microsoft Store	
	Apple iPads and iPhones	6. Using the App Store	
	Android Tablets and Smartphones	7. Using the Play Store	

Organization	Windows Computers	ORG100 Introduction to the Windows File System <ol style="list-style-type: none"> 1. What are the Default Folders? 2. Creating/deleting/renaming files and folders. 3. Copying vs. Moving files and folders. 4. Saving files from other Applications and Programs. 5. Using Cortana to find files and folders. 	
	Apple iPads and iPhones	<ol style="list-style-type: none"> 6. What are the Default Folders? 7. Using Spotlight to find files and folders. 	
	Android Tablets and Smartphones	<ol style="list-style-type: none"> 8. What are the Default Folders? 	
Internet	All	INT100 Introduction to the Internet <ol style="list-style-type: none"> 1. What is the Internet? 2. Using a browser to view a website 	Participants should be able to: <ul style="list-style-type: none"> • Understand what the Internet is and how to access/control it using a web browser • Connect to a Wi-Fi network
	Windows Laptops Apple iPads and iPhones Android Tablets and Smartphones	<ol style="list-style-type: none"> 3. Connecting to Wi-Fi networks 4. Using Airplane Mode 	
Internet	All	INT110 Introduction to Google <ol style="list-style-type: none"> 1. What is Google Search 2. Entering a search 3. Reading search results 4. Filtering search results (images, maps, news) 5. Dictating a search (talk-to-text) 	Participants should be able to: <ul style="list-style-type: none"> • Complete a Google search • Filter the Google search results • Recognize various forms of advertising • If possible, complete a voice search
	Apple iPads and iPhones Android Tablets and Smartphones	<ol style="list-style-type: none"> 6. Configuring the Google app 	
Security & Safety	All	SEC100 Passwords <ol style="list-style-type: none"> 1. Use of passwords 2. Creating and entering passwords 	Participants should have: <ul style="list-style-type: none"> • Understanding of the importance of passwords and how to make strong ones



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CURRICULUM FOR LEARNERS

Security & Safety	All	SEC110 Online Safety <ol style="list-style-type: none">1. Using “open” public Wi-Fi2. Identifying secure websites3. Recognizing advertisements4. Sharing personal details online	Participants should have: <ul style="list-style-type: none">• Understanding of the difference between secure and open/public/free Wi-Fi• Awareness of how to identify secure websites• Knowledge of when it’s appropriate to share personal details online
Security & Safety	All	SEC120 Virus Protection <ol style="list-style-type: none">1. Using best practices	Participants should be able to: <ul style="list-style-type: none">• Exercise best practices when downloading online and protecting themselves against viruses